

# **ARMSTRONG ELEMENTARY NEHS BYLAWS**

## **Chapter Bylaws of Armstrong Elementary NEHS Chapter**

**Charter Number:** 00885980

## **National Elementary Honor Society**

**Adopted:** June 30, 2016

### **Article 1: Name**

The name of this chapter shall be the Armstrong Elementary NEHS Chapter of Armstrong Elementary.

### **Article 2: Purpose**

The purpose of this chapter shall be to recognize students for their outstanding academic achievement and demonstrated personal responsibility, to provide meaningful service to the school and community and to develop essential leadership skills within the students of Armstrong Elementary.

### **Article 3: Powers**

**Section 1:** This chapter operates under the direction of and in full compliance with the National Constitution of NEHS. See [www.nhs.org/constitution](http://www.nhs.org/constitution).

**Section 2:** The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

**Section 3:** Final authority on all activities and decisions of the chapter resides with the school principal.

**Section 4:** Non-discrimination. Our chapter of NEHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, and disability. This policy of nondiscrimination applies to all activities and practices, including the chapter administration and the selection, discipline, and dismissal of members.

### **Article 4: Membership Eligibility and Selection**

**Section 1:** Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of Scholarship and Responsibility.

**Section 2:** Membership in this chapter shall be known as active, honorary, and graduate. Active members become graduate members upon completion of their elementary school studies at this school. Graduate and honorary members have no voice or vote in chapter affairs.

**Section 3: Eligibility**

- a. Candidates eligible for selection to this chapter must be enrolled in grades 4 or 5.
- b. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at Armstrong Elementary.
- c. Candidates eligible for election to the chapter shall have the following yearly averages: All A's or All A's and 1 B or 3 A's and 2 B's. In addition, the candidate must maintain similar grades the following school year in the first 9 weeks.
- d. Upon meeting the grade level, enrollment, and grade standards, candidates shall then be considered based on their demonstrated personal responsibility.
- e. Eligible member must participate in and have transportation to any NEHS chapter community service projects.
- f. Students will be invited to apply to NEHS during the months of March and April if they met the 85 or higher scholarly criteria.
- g. Students who are accepted in the Armstrong Elementary NEHS will be expected to take part in the Induction Ceremony which takes place in late spring or early fall.

**Section 4:** The selection of members to this chapter shall be by a majority vote of the Faculty Council, which consists of faculty members appointed by the principal. The chapter adviser is a non-voting member of the Faculty Council who facilitates all meeting of the council.

**Section 5:** Prior to the final selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. Students who are eligible scholastically (i.e., candidates) shall be notified and asked to participate.
- c. The Faculty Council shall review the candidates, faculty evaluations, and other relevant information including school disciplinary records to determine those who fully meet the criteria for membership.

**Section 6:** The selection of active members shall be held once a year during the first semester of the school year.

**Section 7:** Candidates become members when inducted at a special ceremony.

**Section 8:** Transfer membership. Membership can be transferred from one chapter of NEHS to another.

- a. An active member of the National Elementary Honor Society who transfers from this school to a school with an active chapter of the NEHS will be given an official letter indicating the status of his/her membership.
- b. An active member of the National Elementary Honor Society who transfers to this school will be automatically accepted for membership in this chapter.

## **Article 5: Obligations of Members**

**Section 1:** Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem of the National Elementary Honor Society.

**Section 2:** Members must abide by Armstrong Elementary NEHS Chapter By-Laws.

**Section 3:** Dues. Annual dues for this chapter shall be \$5. Dues are not required by the national organization.

## **Article 6: Officers**

**Section 1:** The officers of the chapter shall be president, vice-president, secretary, and treasurer. Additional officer positions can be established by the chapter.

**Section 2:** Student officers shall be elected at the first meeting of the school year following the student induction ceremony.

**Section 3:** A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

**Section 4:** It shall be the duty of the president to reside at the meetings for this chapter.

**Section 5:** The vice-president shall preside in the absence of the president and shall also keep a record of members' contributions in the areas of leadership and service.

**Section 6:** The secretary shall keep the minutes of meetings and be responsible for all official correspondence of the chapter with the assistance of the adviser.

**Section 7:** The treasurer shall keep the record of expenses, dues (optional) and all other financial transactions of the chapter with the assistance of the chapter adviser.

**Section 8:** Officers shall serve a term of one year.

**Section 9:** Officers and the faculty adviser shall collectively be known as the chapter's Executive Committee. The Executive Committee shall have general charge of the meetings and the business of the chapter, but any actions by the Executive Committee is subject to the review of the chapter members.

## **Article 7: Meetings**

**Section 1:** Meetings of this chapter shall be held monthly.

**Section 2:** This chapter shall strive to conduct its meetings according to the *Robert's Rules of Order*.

## **Article 8: Activities**

**Section 1:** The chapter shall determine one or more service projects for each year.

**Section 2:** All members of the chapter shall regularly participate in these projects.

**Section 3:** These projects shall have the following characteristics: fulfill a need within the school or community, have the support of the administration and the faculty, be age-appropriate and educationally defensible, and be undertaken in a well-planned and organized manner.

**Section 4:** The chapter shall publicize and promote its projects in a positive manner.

## **Article 9: Discipline of Members**

**Section 1:** Any member who falls below the standards of scholarship and responsibility may be considered for disciplinary actions by the Armstrong Elementary chapter of the National Elementary Honor Society. A member of the National Elementary Honor Society is expected to maintain his/her academic standing, be responsible in all aspects of his or her life and take an active role in service and leadership to his/her school and community.

**Section 2:** If a member's grade point average falls below the standard in effect when he/she was selected, he/she will be given written warning and a reasonable time period for improvement. If there is no improvement following the reasonable time period, the student could be considered for dismissal from the chapter.

**Section 3:** Violations of school regulations or the law can result in immediate consideration of the dismissal of a member. These violations include, but are not limited to, stealing, destruction of property, cheating, truancy, or other serious offenses defined in the school's student code of conduct.

**Section 4:** Offenders of the school conduct code (such as use of profanity, unexcused absences, excessive tardiness, etc.) will receive a written warning. A conference may be requested by either party (Faculty Council or student/parent). If the member is involved in additional violations of the school conduct code, the member may be considered for dismissal.

**Section 5: In all cases of pending dismissal:**

- a. The member will receive written notification from the adviser/Faculty Council indicating the reason for the consideration of dismissal.
- b. The member will be given the opportunity to respond to the charge(s) against him/her by meeting with the adviser/Faculty Council.
- c. The results of the Faculty Council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.
- d. The Faculty Council's decision may be appealed to the building principal and afterwards according to provisions of the school district discipline policies.
- e. Members who resign or are dismissed can be reconsidered for membership upon written request to the chapter adviser.

**Section 6:** In lieu of dismissal, the Faculty Council may impose other appropriate disciplinary measures upon a member.

**Article 10: Ratification, Review, and Amendments**

**Section 1:** These bylaws will be approved by the majority of the active members and the approval of the Faculty Council and the school principal.

**Section 2:** These bylaws shall be reviewed and if necessary, revised within five years from the date of approval noted on this document.

**Section 3:** The bylaws may be amended by a majority vote of the chapter. The exceptions are any provisions regarding selection of members and chapter disciplinary guidelines, which are developed by the Faculty Council and the approval by the principal.

**Date of chapter bylaws approval:** April 4, 2022

*Julie Bennight, Adviser and Nancy Sanchez, Principal*